



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Wiltshire Islamic Cultural Centre		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Pilot BME Youth Project		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	A weekly youth club (16 meetings from April '12 - July '12) to meet the social and cultural needs of young BME people in Trowbridge by providing them with a space in which to socialise and develop their skills and confidence. We aim to also provide a forum for young people to discuss issues that affect them, ie integration, racism, drugs, alcohol, employment etc.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Trowbridge		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Bridge House, Stallard Street, Trowbridge
When will your project take place?	Every Saturday eve. plus activities/ trips
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)	<p>The Muslim community in Trowbridge has been growing at a rapid rate in recent years and now has a diverse population with families from Asia, Africa, the Middle East and also has the country's second largest Moroccan population outside of London.</p> <p>We have been approached by several parents who are worried about their children not being able to socialise in a setting that conforms with their religious and cultural needs and thus causing some youth to become isolated, while pushing others in the opposite direction into anti-social behaviour.</p> <p>Therefore it was decided that it is imperative that the youth have a space where they can meet safely without the pressures of drink and drugs and also where they can learn and develop new skills.</p> <p>This will benefit the community by developing confident individuals and will lead to better community cohesion. It will reduce anti-social behaviour by providing an alternative 'saturday night out' without negative influences.</p>
How many people will benefit from your project?	50 (youth) to 500 (community size)
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboard Please provide a reference/page no.	<p>Culture, Sport & Active Leisure, Education, Crime and Community Safety from plan: http://www.wiltshire.gov.uk/area-board-trowbridge-_201</p> <p>See themes 4, 5, 7 & 9</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. <p>In 2010 WICC ran a similar project funded by and in partnership with Wiltshire Police. Six months of activities were planned and carried out successfully. The activities included Pizza and Cola night with Police followed by in-depth discussions on crime and personal safety, football matches, ten-pin bowling, film screenings and trips to two major youth conferences in London and Birmingham. Please see pictures here: http://flic.kr/s/aHsjrwofrH</p> <p>We aim to build on the work done and the links created to make the youth group project sustainable for the future.</p> <p>Fundraising - 2 mosques have allowed WICC to collect fund after prayers in Fridays. (Sri Lankan Muslim Cultural Centre in Harrow and Trowbridge Mosque)</p>	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="4"/>	Female	<input type="text" value="2"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Building evidence from the project to apply for further grants, fundraising from the community through events and nominal fees also charged to continue the project.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Collection of regular feedback from young people involved as well as their parents. Survey of young people and following of young people in their personal development through mentoring.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month: 6 months	Year: 31/03/2011
A - Total income:	£6,499	
B - Minus total expenditure:	£7,665	
Surplus/deficit for year: (A minus B)	£-1,166	
Free reserves currently held:	£2,352	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Cost of Youth Worker	£960	Own fundraising/reserves		£
Publicity	£300			£
Venue	£400	Parish/town council		£
Stationery and Postage	£100			£
Trips	£1,000	Trusts/foundations		£
Training/ courses ie Leadership	£500			£
Refreshments	£500	In kind	c	£100
Football Table	£150			£
Pool Table	£250	Other		£
Table Tennis Table	£250	Fundraising and donations	c	£2,400
Travel expenses for volunteers	£500	Fees and contributions	c	£200
Equipment hire (sound/ AV etc)	£500	Charges for refreshments etc		£50
Total Project Expenditure	£5,410	Total Project Income		£2,750

Total project income B	£2,750
Total project expenditure A	£5,410
Project shortfall A – B	£2,660
Grant sought from Wiltshire Council Area Board	£2,660
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 27/12/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)